

Please submit your resume, cover letter, references and a signed OLEDWorks application agreement to careers@oledworks.com for consideration of employment.

Position: Government Compliance Senior Analyst

Department: Finance

Reports To: Sr. Director, Finance & Administration

Profile:

OLEDWorks' mission is to empower our customers to make unique products with the world's most advanced, best performing and highest quality multi-stack OLED technology. Creating world-class, cost-effective solutions requires an entirely new approach that breaks from traditional OLED manufacturing paradigms. With production in Germany and in the USA, OLEDWorks boasts two innovative and complementary manufacturing platforms that deliver affordable OLED solid state lighting panels. OLEDWorks is uniquely positioned to offer volume production while expanding product portfolio to enhance design inspiration.

Position Purpose

This position reports to the Senior Director of Finance & Administration and is responsible for incorporating a broad scope of government contracting requirements into the business process.

Essential Functions

- Ensures the business process for capturing, recording and summarizing financial/cost transactions comply with Federal Acquisition Regulations (FAR), and supplemental regulations as necessary, and Cost Accounting Standards (CAS)
- Interface with internal customers such as the "C Suite", Engineering, Program Management, Finance & Accounting and other functional areas
- Prepares the Schedule of Federal Expenditures and supports the audit process with external partners
- Oversees the preparation, submission and negotiation of Forward Pricing Rate Agreements and the annual incurred cost submission to ensure compliance with all applicable regulations (FAR, CAS, etc.). Monitors direct rates, indirect rates, and factors for changes that would require supplemental disclosure and negotiation of new rates with appropriate government agencies
- Provides leadership and act as the primary finance contact point with government organizations, such as the Department of Energy, Defense Contract Audit Agency (DCAA), Defense Contract Management Agency (DCMA), and prime contractors for all proposals, forward rates, disclosure statements, and other inquiries
- Works on various special projects as assigned by the Sr. Director of Finance

Knowledge/Skills/Abilities

- Demonstrated strong technical knowledge of government contract accounting regulations (e.g. FAR, DFAR, CAS)
- DOE contract experience a plus

- Excellent analytical skills and understanding of the business environment
- Sound project management skills, interpersonal skills and written/oral communication skills
- Excellent leadership skills to effectively work across the organization and business segments, and exhibits a service-oriented mentality
- Effectively makes recommendations and influences decision making
- Ability to effectively interact with all levels in the organization
- Knowledge of DCAA audit procedures and methods

Education

- Bachelor's degree in Accounting or Finance or on the job experience

Experience Required

- 3 years or more as it relates to the role

OLEDWorks is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability status, protected veteran status, or any other characteristic protected by law.